

Dun Laoghaire Rathdown PPN Secretariat Meeting

Monday 13th of November 2017

Venue: Room 1, 3rd Floor, The Lexicon.

MINUTES OF MEETING

Present: Kay Gleeson, Tom Kivlehan, Goff Lalor (Convenor), David Girvan, John Nolan, Laura Howe.

Apologies: Sheila Moore, Aileen Eglington, Ben Stafford, Claire Carroll

1. Presentation about the Sustainable Development Goals (SDGs)

- Caitriona Rogerson, SDG Project Coordinator, Irish Environmental Network

A discussion followed this presentation on what Caitriona Rogerson would be looking for from DLR PPN, which was that DLR PPN would ratify support the SDGs. This would include workshops and presentations at the Plenary and a commitment from members to support the SDGs. It was her view that knowledge of the SDGs would strengthen the work of the PPN.

- Some Secretariat members felt there was a need for Local Authorities and national Government to be more aware of the SDGs and more support for them to be coming from an official level.
- It was felt that a lot of awareness raising and training would be needed in order for members to be able to commit to the SDGs.
- It was suggested that there would be benefit in applying the SDGs to the County Development Plan and the Local Economic and Community Plan
- Caitriona Rogerson gave examples of work being done by other PPNs around the SDGs in Galway City and Tipperary.

Agreed: To keep the SDGs in mind for the future development of DLR PPN.

2. Review and approve minutes of last two meetings

- a. No matters arising

Minutes of the 29th of August 2017, Kay Gleeson proposed, Goff Lalor seconded.

Minutes of the 3rd of October 2017, David Girvan proposed, Kay Gleeson seconded.

3. Feedback from National PPN Conference in Sligo

Goff Lalor, Kay Gleeson and Laura Howe gave feedback on the conference.

- Overall it was felt that it was positive that a National PPN Conference was held and to be hoped that this would now be an annual occurrence.
- Regarding the Wellbeing statement the usefulness of this was acknowledged.
- It was felt that the conference could have been more participatory, particularly the setting of the agenda and networking time.

4. Finance review

Laura Howe informed members that she was working on the PPN's 2017 expenditure report for the Department of Rural and Community Affairs and had to estimate expenditure for Nov-Dec 2017.

Agreed - to pay for Salesforce texting service for 2018

It was noted that use of the texting service will need to meet the new General Data Protection Regulations.

Agreed - promotional materials to be purchased- tote bags, pens, small notebooks. PA system also to be purchased for use at PPN meetings.

Agreed - Laura Howe to contact PPN reps to remind them about claiming expenses.

5. Temp admin support

Laura Howe gave an update on her attempts to find a temp admin support person with adequate Salesforce skills.

Agreed: Laura will contact other recruitment agencies.

6. Leader programme update

Laura Howe updated members about nominations received for the LEADER Independent Evaluation Committee. 7 people expressed an interest with 4 submitting their names for the role.

7. Seniors Alert Scheme

Postponed until next meeting

8. Letter to Minister re. increased funding to PPNs

Postponed until next meeting

9. Workplan review

Postponed until next meeting

10. Xmas event for PPN volunteers

A discussion was had about suitable venues for this.

11. A.O.B.

No business

12. Convenor and date for next meeting

Tuesday 5th December in dlr Lexicon, Kay Gleeson to convene the meeting