

Dun Laoghaire Rathdown PPN Secretariat Meeting

Monday 12th of March 2018, 5.30-8pm

Venue: Meeting Room 1, 3rd Floor, Lexicon, Dun Laoghaire

DRAFT MINUTES

Present: David Girvan, Kay Gleeson, Tom Kivlehan, Ben Stafford, Aileen Eglinton (Convenor), Goff Lalor, John Nolan, Laura Howe.

Apologies: Sheila Moore, Claire Carroll

1. Review and approve minutes of last meeting

a. Matters arising

| Discussion | Agreed/Action |
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| Amendment the February 5th minutes to reflect that Tom Kivlehan is not definitely standing down from the Secretariat. | |
| David Girvan said he would run for the new Secretariat in the event that there were low nominations from the Social inclusion pillar. | Minutes proposed by Ben Stafford, seconded by Kay Gleeson |

2. Questions re. network manager's report

| Discussion | Agreed/Action |
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| Discussion on the Environmental Gathering DLR PPN is organising with the 3 other Dublin PPNs and the IEN. | Laura Howe to ask Shankill Trees for All to present at the event |
| It was noted that P.J. Drudy was uncontested for the position of PPN representative on the Social Housing SPC. | Laura Howe to pass on his contact details to the relevant person in DLRCC. |
| Laura Howe raised the issue of the low number of Secretariat nominations and asked Secretariat members to actively try to recruit people. | |
| Discussion on Laura English's resignation from the LCDC. | Laura Howe to put out call for nominations from the Social Inclusion pillar. Elections for the vacancy will happen at the Plenary on the 25th April. |

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| <p>Aileen Eglinton suggested it would be beneficial to get a good case study from each pillar.</p> <p>David Girvan spoke about the Disability Consultation group meeting he attended and about the Gold Star Town project.</p> <p>Aileen Eglinton mentioned DLRCC's Accessible Tourism initiative.</p> <p>Laura Howe spoke about the DLR PPN reps meetings.</p> <p>Laura Howe raised an issue with the expenditure report section of the 2017 PPN report for DRCD in relation to reporting on income.</p> | <p>Tom Kivlehan to request meeting between himself, Cormac Shaw SSP and Laura Howe to resolve the issue.</p> |
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3. 2018 Workplan

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| <p>Discussion</p> <p>Laura Howe reported that she, Kay Gleeson and Claire Carroll had met as agreed at the previous Secretariat meeting to try to cut down the amount of actions in the 2018 workplan to a more achievable level.</p> <p>A discussion ensued around Key Action 1.2 in relation to the inclusion of groups who find it difficult to engage.</p> | <p>Agreed/Action</p> <p>Laura Howe to amend the action to <i>'Seek the inclusion of groups who find it difficult to engage and enable them to participate at local and county level'</i> and to put <i>'This action needs further resources.'</i> under it.</p> <p>Subject to these amendments the 2018 workplan was approved.</p> |
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- ### 4. April Plenary
- a. venue
 - b. numbers
 - c. elections
 - d. workplan ratification
 - e. 2017 report for members
 - f. development of working groups
 - g. other information/speakers

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| Discussion | Agreed/Actions |
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| <p>Laura Howe confirmed the venue was Glenalbyn Sports Club.</p> <p>A discussion was had about which PPN members to invite to present at the Plenary. Suggestions were: Dundrum Arts Festival Shankill Tennis Club Stepaside St. Patrick's Day Parade Ski Club of Ireland The Freebird Club (not DLR PPN member)</p> <p>A discussion was had about the running of the Secretariat and LCDC elections at the Plenary.</p> <p>Vote counters will be needed.</p> <p>An independent observer will be needed</p> | <p>The 2017 report to PPN members would be in the form of a powerpoint presentation rather than a printed report. This will be shared with all PPN members.</p> <p>Aileen Eglington will deliver this presentation at the plenary.</p> <p>Laura Howe to ask Anne Colgan who was used previously as an independent observer for elections.</p> <p>It was agreed to evaluate the number of number of nominations after the deadline and take action accordingly.</p> <p>Regarding Sharon Perry's suggestion at the Reps meeting about using the Plenary meeting to start the development of working groups it was agreed to flag this at the Plenary meeting.</p> |
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5. A.O.B.

6. Convenor and date for next meeting

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| <p>Discussion</p> <p>A discussion followed on getting admin support for the PPN manager.</p> <p>Aileen Eglington gave an update on the National Advisory Group.</p> <p>The PPN National conference will be on the 14th & 15th of June</p> | <p>Actions/Agreed</p> <p>Laura Howe should look to recruit a TUS worker.</p> <p>Next meeting 9th of April. Convenor - Ben Stafford</p> |
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