# Thinking about becoming a Strategic Policy Committee representative for DLR PPN?

## What do Strategic Policy Committees do?

Strategic Policy Committees (SPCs) are local authority committees whose membership includes elected councillors, representatives of business, farming interests and trade unions. Environmental/ conservation, social inclusion groups and community and voluntary interests are represented on these committees through the Public Participation Network.

The purpose of SPCs is to advise and assist the Council in the formulation, development and review of policy. Strategic Policy Committees give councillors and relevant sectoral interests an opportunity for full involvement in policy-making from the earliest stages. SPCs make recommendations on policy - however the final decision rests ultimately with the full Council. An SPC has no responsibility for routine operational matters such as the delivery of services.

## The policy areas of the SPCs currently being set up by dlr County Council are:

* Climate Action
* Community, Culture, Integration & Public Engagement
* Economic Development, Enterprise & Marine
* Environment & Transportation
* Finance
* Housing
* Planning

More information about the policy areas the SPCs cover and the knowledge and expertise requested of PPN representatives by the local authority can be found [here.](https://www.dlrppn.ie/nominations-for-dlr-ppn-representatives-2024/)

Each SPC agrees its annual work programme which is linked to the strategic policies and objectives in the Council’s Corporate Plan. This work programme must also comply with national and regional statutory provisions and regulations, fit in with any relevant statutory plans, and link realistically to financial resources.

## What is the role of a DLR PPN representative on an SPC?

DLR PPN representatives bring additional knowledge, experience and expertise to the SPC. The role of DLR PPN representatives is to keep DLR PPN members informed about the work of the SPC, seek DLR PPN members’ input into the work of the SPC and represent the viewpoints of DLR PPN members to the SPC. This is what gives DLR PPN representatives their mandate.

* Visit our dedicated webpage [here](https://www.dlrppn.ie/nominations-for-dlr-ppn-representatives-2024/).
* More information about the role, responsibilities and rights of DLR PPN representatives can be found in the [DLR PPN Representatives Charter](https://www.dlrppn.ie/wp-content/uploads/2023/07/DLR-PPN-Representatives-Charter-2024.pdf).

## What are the time commitments for being a DLR PPN representative on an SPC?

* At least 3 committee meetings per year, usually 1 per quarter, usually 5pm-7pm on weekdays.
* Preparation time to read documentation and reports for the committee meeting.
* Writing up a brief summary report for DLR PPN members after the meeting (responsibility shared with other DLR PPN representatives on the committee)
* Linking in with DLR PPN members to feedback and discuss relevant matters – 1 meeting per quarter.
* Time to put together any policy positions, questions or submissions to the SPC.
* One-off induction training from dlr County Council.
* One-off induction training from DLR PPN.
* Up to 2 DLR PPN Representatives meetings a year.
* Travel expenses covered.

## Some Useful Information and Governance Documents

* Click [here](https://southsidepartnership.sharepoint.com/sites/DLRPPN/Public/Work%20for%202025/Representatives%202025/2025%20Documents%20for%20Nominantion%20and%20Election%20Process/DLR%20PPN%20Representatives%202024-2029.pdf) for the Proposed SPC Policy areas and representatives’ required skills/expertise.
* Click [here](https://www.dlrppn.ie/wp-content/uploads/2023/06/election-policy-dlrppn.pdf) for DLR PPN’s Election Policy.
* Download DLR PPN’s Representatives’ Charter [here](https://www.dlrppn.ie/wp-content/uploads/2023/06/DLR-PPN-Election-Policy-2024.pdf).
* Click [here](https://www.dlrppn.ie/wp-content/uploads/2024/11/Strategic-Policy-Committee-Scheme-2024-2029-Final.pdf) for the Strategic Policy Committee Scheme 2019-2024, the 2024-2029 scheme details will be published when the DLR Council November meeting minutes are approved at their December meeting.

## Thinking of becoming a DLR PPN Representative?

How do I put myself forward for nomination? The primary contact of your DLR PPN member group has been sent the link to the nomination form, contact them and let them know you are interested.

If you have any questions about the role or need more information, please get in touch with the DLR PPN team at enquiries@dlrppn.ie.

## What information is a nominee requested to provide?

**Contact Details:** Name, Address, Phone Number and Email Address (only name and membership group will be published on a ballot paper. The remaining contact details will only be passed to dlr CoCo if you are deemed to be elected as a DLR PPN Representative.

**Photo** – It is recommended that you include a headshot photo with your nomination, this will be published on the ballot sheet.

**Nominee Bio Questions**

1. Why does the nominee want to be a DLR PPN representative on this Strategic Policy Committee and what are they hoping to achieve? (150 words approx) - Please note this information will be shared with voters to inform them about the candidate. It will be shared as typed by you it will not be edited or corrected.
2. What relevant skills, experience and expertise would the nominee bring to the role of DLR PPN representative and to this Strategic Policy Committee? (150 words approx) - Please note this information will be shared with voters to inform them about the candidate. It will be shared as written by you it will not be edited or corrected.
3. Please mention any previous experience of representing people the nominee may have. (50 words approx) - Please note this information will be shared with voters to inform them about the candidate. It will be shared as written by you it will not be edited or corrected.

**Nominee Declaration Questions**

1. The nominee has read the information about Strategic Policy Committees and understands their remit and purpose. This can be found [here](https://www.dlrppn.ie/nominations-for-dlr-ppn-representatives-2024/).
2. The nominee has read the Draft DLR PPN Representative's Charter, understands the requirements of the role and agrees to represent the PPN Membership in accordance with the Charter. This can be found [here](https://www.dlrppn.ie/wp-content/uploads/2023/07/DLR-PPN-Representatives-Charter-2024.pdf).
3. The nominee confirms that they understand that they must seek the views of DLR PPN member groups and that they must represent all the membership groups not just their own group or personal views.
4. If elected to be a DLR PPN Representative I undertake to attend the SPC meetings and provide a brief written report from each committee meeting I attend on the DLR PPN’s behalf. The report should provide a brief synopsis of any discussions at the meeting and the resulting decision using the PPN Reporting Template.
5. If elected I am aware that the commitment is to represent DLR PPN on the SPC and to attend DLR PPN Network and DLR PPN Representatives Meetings.
6. The nominee agrees to undertake training provided by the local authority and/or the PPN to support them in their role.